Great Oxendon Parish Council

Village Hall, Main Street, Great Oxendon
Minutes of the General Meeting held on Monday 9th November 2026 at 7.30pm

Present: Cllr Steedman (Chair), Cllr Patel-Brown (Vice-Chair), Cllr Barker, Cllr Binns, Cllr Lindsay-Smith

65. **Apologies for Absence:** Ward Councillor: Cllr Irving-Swift

66. **Declaration of Personal and Prejudicial Interests** under the Councils Code of Conduct related to business on the agenda – Cllr Barker, item 74 (i) - Planning

67. **Open Forum** – No one in attendance.

68. **Minutes** - Meeting held on the 12th of October 2026. **Approved. Prop: Cllr. Barker. Sec: Cllr Lindsay-Smith.**

69. **Councillor Vacancies//Co-option –** Noted: 3 Vacancies. If you are interested in joining, please contact the Clerk or come along to one of our meetings.

70. **Policies**
    i. Training Statement
    ii. Equality and Diversity

All policies were approved and can be found on our website.
Approved. Prop: Cllr. Patel-Brown. Sec: Cllr Binns.

71. **Website Design –** Item Closed. It was decided that the current website is fit for purpose at

72. **Finance**

    i. **Budget 2027/28** – The first draft of the Budget for next year was shared with Councillors. Ongoing maintenance costs for the new Griffin Trail will need to be considered. A decision was made to allocate existing reserves to this project and review next year. Any other inflationary increases would be absorbed with savings and reserve elsewhere so the Precept will not increase next year. Final sign off at January meeting.

    ii. **Monthly Payments**

Date of Meeting: 9 Nov 2026					
Payments to be Approved not yet Paid					
DATE	**PAID TO**	**DESCRIPTION**	**NET**	**VAT**	**TOTAL**
01/11/2026	Mrs Sarah Smith	Parish Clerk Salary - Nov'26	392.85	0.00	392.85
26/10/2026	Norse	Annual Bin Empty x2	726.32	145.26	871.58
Payments to be Approved - Paid via Direct Debit					
DATE	**PAID TO**	**DESCRIPTION**	**NET**	**VAT**	**TOTAL**
10/10/2026	BT Group PLC	Telephone and Broadband - Sept'26	34.27	6.85	41.12
31/10/2026	Unity Trust Bank	Service Charge - Oct'26	7.00	0.00	7.00
13/10/2026	NPower	Street Light Electricity Jul-Sept'26	122.74	6.14	128.88

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The monthly payments were approved. Invoices were circulated prior to the meeting and were signed. Payments are processed as per the Internal Controls policy found on the website.

Approved. Prop: Cllr Patel-Brown. Sec: Cllr Binns.

iii. Resolution of additional payments not listed above - None

As per the Internal Control policy, the Clerk has delegated powers to spend up to £500 on day to day running expenses.

iv. Accounts to the 31st October 2026 were presented. These consisted of:

a. Receipts
b. Expenditure
c. Bank Reconciliation
d. Statement of Reserves
e. Spend v Budget
f. Copy of Payments to be Approved.
g. Bank Statements

All documents were approved and signed.
Approved. Prop: Cllr Lindsay-Smith. Sec: Cllr Patel-Brown.

73. Planning and Licensing Consultations:

Planning

Cllr Barker temporarily left the meeting due to a Declaration of Interest.

i) **2026/4436/HH - 4 Farndon Road Great Oxendon LE16 8LZ** - New extension to form a single garage and additional WC area. **Deadline for Comment: 30th November 2026.**

The planning application was received just before commencement of the meeting and was discussed due to the deadline for comment.

The Parish Council decided to **object** to the application based on the following concerns: its potential use as an extension rather than a garage. Concerns regarding the height of the roof and its impact on neighbouring property in terms of light. Proximity to the boundary with neighbouring houses. A question was raised for the need for an additional WC and an additional front door. Furthermore the Parish Council would not object to a smaller single garage.

Approved. Prop: Cllr Lindsay-Smith. Sec: Cllr Binns.

Cllr Barker returned to the meeting.

Consultations/Engagement Activities

i. West Northamptonshire Council (WNC) Draft Housing Strategy 2027-2032
Deadline for Comment - 29 November 2026
https://www.westnorthants.gov.uk/consultations/share-your-views-west-northamptonshires-draft-housing-strategy-2027-2032

ii. West Northamptonshire Council (WNC) Draft Road Safety Strategy
Deadline for Comment – 6 December 2026.
Virtual drop-in session via Microsoft Teams - Monday 23 November from 10am to 11:30am. If you

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would like to attend, please email LocalTransportPlan@westnorthants.gov.uk and we will send you a joining link. https://www.westnorthants.gov.uk/consultations/help-shape-draft-road-safety-strategy

iii. West Northamptonshire Council Local Plan – Regulation 19 Publication Stage - The consultation period runs from Monday 05 October 2026 **until 11:59pm on Monday 16 November 2026** https://www.westnorthants.gov.uk/local-plan

For all West Northamptonshire Consultation details please visit - https://westnorthants.citizenspace.com

74. Update from Councillors with regards to Areas of Responsibility

i. **Planning and Neighbourhood Plan** – Cllr Binns

- **Planning** – A note was made about the land currently for sale off Braybrooke Road. No planning application currently exists for this site.

- **Wormslade Anaerobic Digester** – In response to the marked increase in traffic at the end of August, Cllr Binns wrote to Wormslade plant. The response was shared across social media channels and our website.

  'The harvest season for Maize was pulled in very early this year. We have filled our clamps with the Maize harvest which we are now using. There will always be higher lorry activity during harvest time. The weather and growth of the crops dictates the timing of this.

  We will be getting other deliveries during the week such as baled straw, oat husk pellets and chicken litter, as per our permit requirements. But this lorry traffic will be minimal.

  Other activities will be the removal of our separated fibre solid, which is our biofertilizer which farmers collect and spread back onto the land. This will be a regular collection, as we cannot stockpile this material.

  During summer months our separated liquid, which is stored in our large, covered lagoon, which is our liquid bio fertilizer, will also be collected by farmers and spread back onto the land'

  The Parish Council will continue to have an open conversation with Wormslade. Any questions or queries please direct them to the Clerk.

ii. **Highways –** Cllr Patel-Brown/Cllr Lindsay-Smith/Cllr Steedman

- **Speed Sign** – Enquiries are ongoing to whether the sign on the lamppost could be hardwired and the other sign to have battery back-up to ensure both function through the winter months with reduced sunlight.

- Eon are due to trim the foliage around the lamp by the bus shelter on Fri 10th November

Reminder: Members of the Public are able to report any Highways issues on West Northamptonshire Council Fix my Street website - https://fix.westnorthants.gov.uk/

iii. Public Rights of Way - Cllr Lindsay-Smith

Discission on Griffin Trail and budget under Item 72i.

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iv. **Police & Community Safety** – Cllr Barker

Data from September 2026 – 121 reported crimes vs 119 in 2025 vs 116 in 2024 in the Brixworth/Moulton area (0 – Oxendon, 0 – Clipston, 1 – Kelmarsh, 1 - Marston Trussell, 2 – East Farndon)

Community Speed Watch Group – Enough volunteers have come forward to create a group. Clerk to write a letter of support for the group to move forward.

Neighbourhood Watch WhatsApp group - All are welcome to join. Please contact the Clerk if you would like to be added.

Please report all crimes whether big or small to the police. This can be done online www.northants.police.uk - Report a Crime or by calling '101'. Please only call 999 in an emergency.

v. **Environment** – Cllr Barker

- **Water Leak** – Braybrooke Road – Issue identified was rectified however leak still persists.
- **Anglian Water** – It was noted that credits are starting to be automatically issued to residents after the issues last month. A Councillor is due to attend a meeting in East Farndon next week between the MP, Anglian Water and residents.
- **Millenium Monument & Parking –** Signs erected around the Millenium Monument appears to have deterred parking over the area. It was noted more vehicles were now parking on Main Street at busy times. The Parish Council have noticed the improvement and give thanks for the co-operation.
- **Bollards/Planters** - While Highways have refused permission for the erection of concrete bollards around the monument, thoughts are to be given to placing large planters around the area to deter the nuisance parking. Cllr Barker to obtain quotes for planters.
- **Emergency Plan Group** – A discussion was had on the possible purchase of a locked cabinet in order to keep a paper copy of the plan somewhere accessible.
- **General Village Maintenance** – Thanks was given to our contractor for clearing the footpaths. It was noted that additional leaves may need clearing in December.
- **Bus Shelter Cleaning** – Obtaining quotes from local handyman re cleaning the shelters.

vi. **Community Engagement and Communication** – Cllr Patel-Brown – None

vii. **Lighting** - Cllr Patel-Brown – Lamp near bus shelter due to be cleared of vegetation Fri 10th November.

viii. **Audit and Compliance** – None

ix. **Other**

Emergency Plan Group – Update

'Four of the EP team met for a desk top exercise at the Village Hall on the evening of the 29th. Considering the scenario, gave us a number of points to follow up on to make us better prepared in practice and supporting documentation for any event.

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We agreed to follow up on the action points and continue to meet. There is good support and advice available on a nationwide initiative to better prepare all communities for utilities outages which we will explore to add to our knowledge.

The possibility of an event to introduce the Village in general to be better prepared gained support and seems a good idea once, we are better educated ourselves and can create a meaningful presentation.'

If you would like to be a volunteer it would be greatly welcomed. Please contact the Clerk for more information.

Cross Borders Meetings – October meeting was cancelled. The next meeting will be held in January.

75. Urgent Matters for report only (Notified to the Chairman before the meeting) – None

76. Date and Time of Next Meeting – The next meeting will be held on **Monday 14th December 2026** at 7:30pm at the Village Hall, Great Oxendon.

For Note - Dates of Future Meetings

Mon Jan 11th 2027
Mon Feb 8th 2027
Mon Mar 8th 2027
Mon Apr 12th 2027
Mon May 10th 2027

77. The meeting was closed at 21:10

S Smith

Date & Signature of Chairman

Mrs Sarah Smith, Parish Clerk
Great Oxendon Parish Council

Email: clerk@greatoxendonparishcouncil.gov.uk
Web: https://greatoxendonparishcouncil.gov.uk/

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20/11/2026

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