

Great Oxendon Parish Council

All Councillors are hereby summoned to attend the General Meeting of Great Oxendon Parish Council to be held at the Village Hall, Main Street, Great Oxendon on Monday 12th October 2026 at 7.30pm

Members of the public and press are invited to attend and to participate in the Open Forum

AGENDA

49. To receive and approve apologies for absence
50. To receive any Declarations of Personal and Prejudicial Interests under the Council's Code of Conduct related to business on the agenda. *(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*
51. To receive and approve for signature the Minutes of the meeting held on the 13th July 2026
52. **Open Forum** *(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting)*
53. **Councillor Vacancies/Co-option** – The Council has 3 vacancies for new Councillors. Please contact the Clerk for more information.
54. **Policies**
- i. Code of Conduct
 - ii. Financial Regulations
 - iii. Internal Control Document
 - iv. Banking Arrangements
 - v. Flag Flying Policy
55. **Notice of West Northamptonshire Parish Conference 2026: Parishes in Partnership** – Thurs 26th November 10-1pm, The Forum, Towcester – Tickets due to be released shortly
56. **Clerk – Statutory Salary Pay Increase – 3.3% agreed** - Resolution required for Audit purposes
57. **Website Design**
58. **BT Broadband** – Fixed term contract ended. Clerk to re-new.
59. **Finance:**
- i. Resolution to approve the monthly payments

Date of Meeting: 12 Oct 2026					
Payments to be Approved not yet Paid					
DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
01/10/2026	Mrs Sarah Smith	Parish Clerk Salary - Oct'26	385.25	0.00	385.25

01/09/2026	Mrs Sarah Smith	Expenses - Rymans & Norton Antivirus	26.57	0.00	26.57
03/09/2026	Maidwell Parish Council	SLCC 50% Annual Membership Fee	79.00	0.00	79.00
23/09/2026	Eon	Street Light Maintenance Q3	26.00	5.20	31.20
<u>Payments to be Approved - Paid via Direct Debit</u>					
DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
24/07/2026	BT Group PLC	Telephone and Broadband - Jun'26	37.62	7.52	45.14
25/08/2026	BT Group PLC	Telephone and Broadband - Jul'26	37.62	7.52	45.14
	BT Group PLC	Telephone and Broadband - Aug'26	43.22	8.64	51.86
31/07/2026	Unity Trust Bank	Service Charge - Jul'26	7.00	0.00	7.00
31/08/2026	Unity Trust Bank	Service Charge - Aug'26	7.00	0.00	7.00
30/09/2026	Unity Trust Bank	Service Charge - Sept'26	7.00	0.00	7.00
<u>Payments to be Approved - Paid by BACS as overdue</u>					
DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
03/08/2026	Thompson Groundcare Ltd	Inv 1204 - Grass Cutting July'26	158.40	31.68	190.08
30/06/2026	Thompson Groundcare Ltd	Inv 1183 - Grass Cutting Jun'26	316.80	63.36	380.16
03/09/2026	Thompson Groundcare Ltd	Inv 1230 - Grass Cutting Aug'26	158.40	31.68	190.08
02/08/2026	BWP Creative	Website Hosting - Annual Sub	207.00	41.40	248.40
05/08/2026	Stephen Hill Gardening	Bus Shelter Clean	20.00	0.00	20.00
01/09/2026	Mrs Sarah Smith	Parish Clerk Salary - Sept'26	455.65	0.00	455.65

ii. Resolution of any additional payments not listed above

iii. Receive the Accounts to 30th September 2026

60. Planning and Licensing Consultations:

Planning

- i) **Deadline Passed: 2026/3358/TPO** - Oxendon House, 33 Main Street, Great Oxendon, LE16 8NE - Works to 1x lime tree. Deadline for Comment **9 September 2026**

Consultations/Engagement Activities - None

For all West Northamptonshire Consultation details please visit - <https://westnorthants.citizenspace.com>

61. To receive an update from Councillors with regards to areas of responsibility:

i. **Planning** – Cllr Binns

- Planning
- Wormslade Anaerobic Digester – Discussion re traffic, noise, congestion and safety concerns

ii. **Highways** – Cllr Patel-Brown/Cllr Lindsay-Smith/Cllr Steedman

- Speed Sign
- Other Highways Issues

Reminder: Members of the Public are able to report any Highways issues on West Northamptonshire Council Fix my Street website - <https://fix.westnorthants.gov.uk/>

iii. **Public Rights of Way** – Cllr Lindsay-Smith

- Rights of Way
- Griffin Trail – Survey now published (<https://forms.cloud.microsoft/Pages/ResponsePage.aspx?id=-Q6c4geaAku5i3stinjXNymMs1dxPZxBklov6W0H2pZUQjBCRFM3NkZLMTizOEM4QVVSM1hRMIBEV S4u>)

iv. **Police & Community Safety** – Cllr Barker

- Monthly Crime Figures

v. **Environment** – Cllr Barker

- Bus Shelter Cleaning – New Contractor
- Grass Mowing
- General Village Maintenance

vi. **Community Engagement and Communication** – Cllr Patel-Brown

vii. **Lighting** - Cllr Patel-Brown

viii. **Audit and Compliance**

ix. **Other** - Emergency Plan Policy Update, Cross Borders, first draft Budget due next month

62. Urgent Matters for report only (Notified to the Chairman before the meeting)

63. Date and Time of Next Meeting - The next meeting will be held on **Monday 9th November 2026** at 7:30pm at the Village Hall, Great Oxendon. There will be no meeting in August.

For Note - Dates of Future Meetings

Mon Nov 9th 2026

Mon Dec 14th 2026

Mon Jan 11th 2026

64. Close of Meeting



Mrs Sarah Smith, Parish Clerk
Great Oxendon Parish Council
Email: clerk@greatoxendonparishcouncil.gov.uk
Web: <https://greatoxendonparishcouncil.gov.uk/>

02/10/2026