

Great Oxendon Parish Council

Village Hall, Main Street, Great Oxendon

Minutes of the General Meeting held on Monday 16th March 2026 at 7.30pm

Present: Cllr Steedman (Chair), Cllr Patel-Brown (Vice-Chair), Cllr Hogarth, Cllr Barker, Cllr Lindsay-Smith. 3 Members of the Public.

119. Apologies for Absence were received from: Cllr Binns, Ward Councillor: Cllr Irving-Swift

120. Declaration of Personal and Prejudicial Interests under the Councils Code of Conduct related to business on the agenda – None

121. Minutes of the Meeting held on the 9 February 2026. Approved. Prop: Cllr. Hogarth. Sec: Cllr Patel-Brown.

122. Open Forum – 3 Members of the Public present.

A member of the public expressed interest in learning about the Griffin Trail extension project.

123. Griffin Trail – with guest speakers

Lucy Hawes, Project Officer Greenways, North Northamptonshire Council and a representative from Braybrooke Parish Council were in attendance.

Lucy presented the Griffin Trail extension to the Parish Council. In short, the current route ends at the edge of Braybrooke Parish and the North Northamptonshire border. After completion of the first section in February 2025, the short distance from the Brampton Valley Way to the start of the Griffin Trail and its extensive usage has meant creating the connection has become a priority.

The adjacent land is situated in West Northamptonshire and Great Oxendon Parish. The proposal is through grant funding to purchase a piece of land in order to create this extension, of which will, with approval of the Council, be owned and managed by Great Oxendon Parish Council.

Next steps - to agree a date for Councillors to walk the proposed footpath extension. Clerk to arrange date. Update at next meeting.

All 3 Members of the Public left the meeting 8:07pm

124. Policies

- i. Transparency Code
- ii. Financial & Management Risk Assessment

All policies approved and re-adopted. Prop: Cllr Lindsay-Smith. Sec: Cllr Patel-Brown
Copies can be found on the website.

125. Election Recharges Consultation – Option C was approved. Clerk to action.

126. The following meeting dates were noted.

Mon May 11th 2026 (Annual Parish & Annual General Meeting)

Mon Jun 8th 2026
 Mon Jul 13th 2026
 NONE AUGUST
 Mon Sept 14th 2026
 Mon Oct 12th 2026
 Mon Nov 9th 2026
 Mon Dec 14th 2026
 Mon Jan 11th 2027
 Mon Feb 8th 2027
 Mon Mar 8th 2027
 Mon Apr 12th 2027
 Mon May 10th 2027

127.Finance

i. Monthly Payments

Date of Meeting: 16th March 2026					
Payments to be Approved not yet Paid					
DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
01/03/2026	Mrs Sarah Smith	Parish Clerk Salary - Mar'26	380.29	0.00	380.29
Payments to be Approved - Paid via Direct Debit					
DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
11/02/2026	BT Group PLC	Telephone and Broadband - Feb'26	34.51	6.90	41.41

The monthly payments were approved. Invoices were circulated prior to the meeting and were signed. Payments are processed as per the Internal Controls policy found on the website.

Approved. Prop: Cllr Lindsay-Smith. Sec: Cllr Hogarth.

ii. Resolution of additional payments not listed above or those paid by direct debit

Matt King – Bus Shelter clean - £40.00

Approved. Prop: Cllr Lindsay-Smith. Sec: Cllr Hogarth.

As per the Internal Control policy, the Clerk has delegated powers to spend up to £500 on day to day running expenses.

iii. The accounts to the 28th February 2026 were presented. These consisted of:

- a. Receipts
- b. Expenditure
- c. Bank Reconciliation
- d. Statement of Reserves
- e. Spend v Budget
- f. Copy of Payments to be Approved.
- g. Bank Statements

All documents were approved and signed.

Approved. Prop: Cllr Patel-Brown. Sec: Cllr Barker.

128. Planning and Licensing Consultations:

Planning - None

Consultations/Engagement Activities – The following consultations were noted.

- i) West Northamptonshire Council is consulting on its **Regulation 18 Draft Local Plan**
The Draft Plan and supporting documents will be available for public inspection for eight weeks, from **Thursday 29 January 2026 until 23:59 on Friday 27 March 2026.**
- ii) **West Northamptonshire Local Nature Recovery Strategy** – Deadline for Comment **25 March 2026**
<https://www.westnorthants.gov.uk/consultations/local-nature-recovery-strategy-consultation>

For all West Northamptonshire Consultation details please visit - <https://westnorthants.citizenspace.com>

129. Update from Councillors with regards to Areas of Responsibility

- i. **Planning and Neighbourhood Plan** – Cllr Hogarth
 - **Emergency Plan** – The working group met online 11th February 2026. Actions included researching first aid training and drawing up a budget for some equipment that may be required. The group is looking for volunteers from the village to join the team – please contact the Clerk if this may be something you may be interested in.
 - **Wormslade Farm** – Cllr Hogarth visited a similar up and running plant at Glentham, Lincolnshire on the 12th February 2026. In short, it was a very cordial informative presentation and walk around the site to view the process and all in attendance came away with a positive impression. No discernible smell was noticed at the Glentham site.
- ii. **Highways** – Cllr Binns/Cllr Lindsay-Smith/Cllr Steedman
 - Speed Sign – No update at this time. Awaiting response from supplier on next steps. Both signs are currently working and solar panels are being sufficiently charged.
 - Parking on the Clearway A508 – Cllr Barker liaised with Highways and a response was received. A short discussion was had regarding next steps. Cllr Barker to obtain quotes for small posts to surround memorial to deter vehicles from parking and damaging the paving slabs.
 - Wheelie Bins – It was noted that bins are not always being put away after collection. It was agreed to produce a flyer to remind residents to put away their bins or risk fines from West Northamptonshire Council. Cllr Steedman/Clerk to action.
 - Note – Damage to island on A508 – Highways aware. Clerk to pursue date for repair from WNC Highways.
 - Potholes continue to be a serious issue causing accidents and damage to tyres. Please report any potholes directly to West Northants through Fix my Street (link below)

Reminder: Members of the Public are able to report any Highways issues on West Northamptonshire Council Fix my Street website - <https://fix.westnorthants.gov.uk/>

iii. **Public Rights of Way**

- Rights of Way – None
- Griffin Trail – Discussed under Item 123

iv. **Police & Community Safety**

Cllr Barker attended the recent PLR meeting online. The Police and Fire Commissioner presented the Budget for 2026/27.

Data from January 2026 – 142 reported crimes vs 94 in 2025 vs 90 in 2024 in the Brixworth/Moulton area. 4 Great Oxendon Village, 2 Arthingworth, 2 Kelmarsh.

Please report all crimes whether big or small to the police. This can be done online www.northants.police.uk - Report a Crime or by calling ‘101’. Please only call 999 in an emergency.

v. **Environment**

- **Grass Mowing** – The grass contractor expressed an interest in sowing wildflowers near the bus stop. The Council agreed that the Contractor will maintain area and gave permission for the erection of a small sign. Clerk to draw up agreement for signature.
- **General Village Maintenance** - Quote to be obtained to clear the footpath leading up to the Church – part clearance completed by grass mowing contractor.

Noted - The area of grass verge that requires re-seeding along A508 damaged after Cadent gas works

vi. **Community Engagement and Communication** – Cllr Patel-Brown – None

vii. **Lighting** - Cllr Patel-Brown – None

viii. **Audit and Compliance** – None


130. Urgent Matters for report only (Notified to the Chairman before the meeting) – None

131. Date and Time of Next Meeting – The next meeting will be held on **Monday 13th April 2026** at 7:30pm at the Village Hall, Great Oxendon.

For Note - Dates of Future Meetings

- Mon 13th Apr 2026*
- Mon May 11th 2026 – Annual Parish and Annual General Meeting*
- Mon Jun 8th 2026*
- Mon Jul 13th 2026*

132. The meeting was closed at 21:12



Mrs Sarah Smith, Parish Clerk
Great Oxendon Parish Council

Date & Signature of Chairman

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Email: clerk@greatoxendonparishcouncil.gov.uk

Web: <https://greatoxendonparishcouncil.gov.uk/>

17/03/26