

Great Oxendon Parish Council

All Councillors are hereby summoned to attend the General Meeting of Great Oxendon Parish Council to be held at the Village Hall, Main Street, Great Oxendon on Monday 9th February 2026 at 7.30pm

Members of the public and press are invited to attend and to participate in the Open Forum

AGENDA

106. To receive and approve apologies for absence.

107. To receive any Declarations of Personal and Prejudicial Interests under the Council’s Code of Conduct related to business on the agenda. *(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

108. To receive and approve for signature the Minutes of the meeting held on the 12 January 2026

109. **Open Forum** - (Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting)

110. Policies

- i. Asset Register – No changes
- ii. GDPR - No changes
 - Subject Access Request Procedure
 - Record Retention Policy
 - Privacy Policy
 - Data Protection Policy
 - Data Breach Policy
 - Acceptance Notice of DPO
- iii. Anti-Bullying and Harassment Policy - No changes

111. Parish Magazine Contribution

112. Approval of Date Change of March Meeting – from Mon 9th to Monday 16th March 2026

113. **Finance:**

- i. Resolution to approve the monthly payments

Date of Meeting: 9th February 2026					
<u>Payments to be Approved not yet Paid</u>					
DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
01/02/2026	Mrs Sarah Smith	Parish Clerk Salary - Feb'26 & Homeworking Expenses	588.29	0.00	588.29
01/02/2026	Mrs Sarah Smith	Expenses - Microsoft 365 Renewal	115.20	23.04	138.24

07/12/2024	Leicestershire Gardens	VAT Only - Inv 24/289 - Dec 2024	0.00	130.00	0.00
01/11/2024	Leicestershire Gardens	VAT Only - Inv 24/264 - Nov 2024	0.00	50.00	0.00
01/10/2024	Leicestershire Gardens	VAT Only - Inv 24/220 - Oct 2024	0.00	50.00	0.00
Payments to be Approved - Paid via Direct Debit					
DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
11/01/2026	BT Group PLC	Telephone and Broadband - Jan'26	34.51	6.90	41.41

- ii. Resolution of any additional payments not listed above.

Parish Magazine Contribution? See Item above. Agreed Amount £ ?

- iii. Receive the accounts to 31st January 2026

- i. Receipts
- ii. Expenditure
- iii. Bank Reconciliation
- iv. Statement of Reserves
- v. Spend v Budget v Forecast
- vi. Copy of Payments to be Approved.
- vii. Bank Statements

114. Planning and Licensing Consultations:

Planning

- i) Tree Preservation Order - Notification of tree work at Oxendon Hall, Main Street, Great Oxendon, LE16 8ND - Intended tree work includes: T1 copper beech - fell to ground level due to decline (deadwood throughout the skeletal canopy). **Deadline for Comment – 10th February 2026**

Consultations/Engagement Activities

- i) West Northamptonshire Council is consulting on its **Regulation 18 Draft Local Plan**
The Draft Plan and supporting documents will be available for public inspection for eight weeks, from **Thursday 29 January 2026 until 23:59 on Friday 27 March 2026.**

The Local Plan is an important planning document that sets out how we propose West Northamptonshire will change and grow over the next two decades. The principles set out in the plan and the sites it identifies for protection and those it proposes to allocate for development will underpin decisions that are made in the years ahead. It is important to understand your views on these important matters.

For all West Northamptonshire Consultation details please visit - <https://westnorthants.citizenspace.com>

- 115.** To receive an update from Councillors with regards to areas of responsibility:

- i. **Planning – Cllr Hogarth**
 - Emergency Plan Policy Update

- Wormslade Anaerobic Digester
 - Other Planning matters
- ii. **Highways** – Cllr Binns/Cllr Lindsay-Smith/Cllr Steedman
- Speed Sign
 - Parking on the Clearway (A508)
 - Other Highways Issues
- iii. **Public Rights of Way** – Cllr Lindsay-Smith
- Rights of Way
 - Griffin Trail
- iv. **Police & Community Safety** – Cllr Barker
- Monthly Crime Figures
- v. **Environment** – Cllr Barker
- Grass Mowing
 - General Village Maintenance
 - Electric Vehicle Charge Points – Please see email circulated from WNC
- vi. **Community Engagement and Communication** – Cllr Patel-Brown
- vii. **Lighting** - Cllr Patel-Brown
- viii. **Audit and Compliance**

116. Urgent Matters for report only (Notified to the Chairman before the meeting)

117. Date and Time of Next Meeting – Reminder – The next meeting will be held on at 7:30pm at the Village Hall, Great Oxendon.

For Note - Dates of Future Meetings

Mon 9th Mar 2026 (TBC – see Item above – move to 16th March)

Mon 13th Apr 2026

118. Close of Meeting



Mrs Sarah Smith, Parish Clerk
Great Oxendon Parish Council
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Web: <https://greatoxendonparishcouncil.gov.uk/>

03/02/26