

# Great Oxendon Parish Council

All Councillors are hereby summoned to attend the General Meeting of Great Oxendon Parish Council to be held at the Village Hall, Main Street, Great Oxendon on Monday 9<sup>th</sup> October 2023 at 7.30pm

*Members of the public and press are invited to attend and to participate in the Open Forum*

## AGENDA

303. To receive and approve apologies for absence.

304. To receive Declaration of Personal and Prejudicial Interests under the Council's Code of Conduct related to business on the agenda. *(Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*

305. To receive and approve for signature the minutes of the meeting held on 11 Sept 2023

306. Matters arising from the Minutes of the Meetings held on 11 Sept 2023

- i. **(292i) Plant a Tree for Jubilee** – Update on new site discussed in April (Cllr Lindsay-Smith)
- ii. **(292ii) For Note: Councillor Vacancies x2**

307. **Open Forum** (Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting)

### 308. Policies

- i. Flag Flying Policy
- ii. Internal Control Document
- iii. Financial Regulations
- iv. Banking Arrangements

### 309. Councillor Responsibilities

- i. Flag Master
- ii. Deputy Flag Master

**310. Finance:**

- i. Resolution to approve the monthly payments:

Date of Meeting: 9th October 2023

**Payments to be Approved not yet Paid**

DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
01/10/2023	Mrs Sarah Smith	Parish Clerk Salary - Sept23	325.05	0.00	325.05
18/09/2023	Eon	Street light Maintenance - Q3 ending Sept23	26.00	5.20	31.20
01/09/2023	Leicestershire Gardens	Inv 23/163 - Aug'23 Grass Mowing	500.00	0.00	500.00

**Payments to be Approved - Paid via Direct Debit**

DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
10/09/2023	BT Group PLC	Telephone and Broadband - Sept23	34.00	5.59	39.59

- ii. Receive the accounts to 30<sup>th</sup> September 2023
- a. Receipts
  - b. Expenditure
  - c. Bank Reconciliation
  - d. Statement of Reserves
  - e. Neighbourhood Plan Grants Expenditure
  - f. Spend v Budget
  - g. Copy of Payments to be Approved
  - h. Bank Statements

**311. Planning and Licensing Consultations:**

**Planning**

**Consultations**

- i. **Public Spaces Protection Order renewal for Daventry 2023** – Deadline for comment midnight **22 October 2023**.
- ii. **Emergencies: How prepared are you?** – National survey by 30days30waysUK on household and community preparedness. Deadline for comment midnight **31 October 2023**
- iii. **Deadline Passed – for Note: Public Spaces Protection Order consultation for Marble Arch Northampton** – Deadline for comment midnight **8 October 2023**

For all West Northamptonshire Consultation details please visit - <https://westnorthants.citizenspace.com>

**312. To receive an update from Councillors with regards to areas of responsibility:**

- i. **Planning and Neighbourhood Plan** – Councillor Hogarth
  - **Neighbourhood Plan** – Statutory Consultation Period – **31<sup>st</sup> July 2023 to 24<sup>th</sup> September 2023**.
- ii. **Highways** – Councillor Rumsey/Councillor Lindsay-Smith
  - Speed Sign

- Reflection Strips – Installed. Item can be closed
- iii. **Public Rights of Way** – Councillor Lindsay-Smith
  - Bench Refurbishment Update
- iv. **Police & Community Safety** – Councillor Barker
- v. **Environment**
  - Cllr Barker – Millenium Monument – Quote agreed. Ongoing.
  - Cllr Barker – Safety barrier around raised land.
  - Cllr Steedman – Nesting sites for Swifts
- vi. **Community Engagement and Communication** – Councillor Patel-Brown
- vii. **Lighting** - Councillor Patel-Brown
- viii. **Audit and Compliance**

313. **Urgent Matters** for report only (Notified to the Chairman before the meeting)

314. Date and Time of Next Meeting – The next meeting will be held on **Monday 13<sup>th</sup> November 2023** at 7:30pm at the Village Hall, Great Oxendon.

**For Note - Dates of Future Meetings**

Mon 13th Nov 2023  
Mon 11th Dec 2023  
Mon 8th Jan 2024  
Mon 12th Feb 2024  
Mon 11th Mar 2024  
Mon 8th Apr 2024

315. Close of Meeting



Mrs Sarah Smith, Parish Clerk  
Great Oxendon Parish Council  
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Web: <http://www.greatoxendon.org>

02.10.2023