

Great Oxendon Parish Council

Village Hall, Main Street, Great Oxendon

Minutes of the Ordinary Meeting held on Monday 14th February 2022 at 7.30pm

Present: Cllr Steedman (Chair), Cllr Barker, Cllr Lindsay-Smith

Also Present: Cllr Parker, Cllr Harris

- 86. Apologies for Absence were received:** Cllr Patel-Brown, Cllr Rumsey, Cllr Hogarth, Cllr Irving-Swift
- 87. Declaration of Personal and Prejudicial Interests** under the Councils Code of Conduct related to business on the agenda – None received.
- 88. Minutes of the Ordinary Meeting held on 10 Jan 2022.** Approved. Prop: Cllr Barker, Sec: Cllr Lindsay-Smith
- 89. Matters arising from the Minutes of the Meetings held on 10 Jan 2022 –**
- i. **(75i) CIL Payments** – Clerk received notification that all CIL payments due to the Parish Council were up to date. Noted. Item now closed.
 - ii. **(75ii) Councillor Vacancy** – A reminder that there is still a casual vacancy for a Parish Councillor. Flyers have been distributed around the village to advertise the position. Noted.
- 90. Open Forum** – No members of the public in attendance.

Cllr Harris gave an update to the Council.

For information, the A508 Safer Road Scheme traffic survey is about to be carried out and the opportunity to renew green bin subscription has opened for the new year. Existing direct debits will not work due to the changeover to the new Unitary Council, but alternative payment methods are available.

Cllr Steedman mentioned to Cllr Harris that her and other Councillors would be meeting with Helen Howard from Highways on Friday 18th Feb to discuss various issues including the safety of A508 island that had recently been hit by a vehicle. Despite reporting, the debris had still not been removed and Councillors had to clear themselves putting themselves at risk. Cllr Harris agreed to assist the Council with their concerns.

The discussion lead onto the pathway along the A508 and how access is at times blocked by parked cars. This left the paths inaccessible to wheelchair and pushchairs and caused walkers to have to walk along the road to get past.

Cllr Parker gave an update to the Council.

The West Northamptonshire Budget consultation closed on 1st February 2022 with the final decision due to be made at West Northamptonshire Full Council meeting on Thursday 24th February 2022.

The sale of the land at Sixfields is due to be discussed by the Full Council on Monday 21 February and the Cabinet on Monday 28 February 2022.

The Boundary Commission review consultation is due to open from Tuesday 22nd February until Monday 4th April 2022 which will look at the numbers of Councillors allocated to each ward. This review has come about due to the formation of the new Unitary Councils in Northamptonshire and once decided should not change for

15-20 years. The number of Councillors for the Brixworth ward currently stands at 3. The consultation is open to all for comment. The first phase will be to agree on the representation and the general view is that the number of Councillors per ward will decrease. The current Councillors will hold their positions until the next election.

91. **GDPR Policies** – All policies were circulated prior to the meeting. Due to absence of 3 Councillors, it was decided to defer this item to the next meeting in March.
92. **Renewal of Grass Mowing Contract 2022/23** – Clerk confirmed that there was no change in price to renew the grass mowing contract with Leicestershire Gardens for 2022/23. The Council will review in one year time. Approved. Prop: Cllr Barker, Sec: Cllr Lindsay-Smith.
93. **Repair/Replacement of Safety Barrier around Raised Land** – It had been noted that the barrier/fence that surrounds the small area of land owned by the Parish Council was unsteady and that it could pose a threat to safety. The Council agreed to have it assessed and obtain quotes to repair from a contractor. Further updates at next meeting in March.
94. **A508 Island** – A recent accident had taken out the road sign that sits on top of the island on the A508. Councillors had reported this however were concerned with the lack of response in relation to clearing the debris and ensuring that the island was visible to motorists. Cllr Steedman is due to meet with Helen Howard, Community Liaison at Highways on Friday 18th February to highlight concerns. Update due at next meeting.
95. **Speed Sign Project** – Due to absence of 3 Councillors, it was decided to defer this item to March.
96. **Bank Account** – The Clerk circulated information prior to the meeting about moving to a more secure bank account that had dual or triple authority on all transactions. The Parish Council currently holds a business bank account with HSBC and approved the move to open an account with Unity Trust Bank. Clerk to action. Prop: Cllr Barker, Sec: Cllr Lindsay-Smith.
97. **Social Media** – There was a short discussion around the resurrection of the Facebook account held by the Parish Council. It was decided at this time to continue to distribute information through the website and the email distribution list with possibly revisiting this in the future. It was noted that there exists a village page which is separate to that of the Parish Council.
98. **Platinum Jubilee Celebrations** – Cllr Steedman is to attend a GO Social meeting to meet with other community groups to discuss bringing together the village groups to organise celebrations across the Jubilee weekend. Further discussion at the March meeting.
99. **Bench Refurbishments** – The Council would like to re-visit the repair/refurbishment of all the benches that currently exist in the village in time for the Platinum Jubilee weekend and use some of the remaining CIL money toward this project. Cllr Lindsay-Smith and Barker agreed make a list of all benches and obtain quotes from a contractor. Update due at next meeting.
100. **Electric Vehicle Charging** – Currently the Parish Council owns no land of its own. To proceed with installing an EV charge points, a partnership would be required with a private landowner or business. Cllr Harris informed the Council of the 2019 survey carried out in Northamptonshire and the ongoing trial to install charge points in a terraced street in Northampton. He also advised on the two charge points recently approved to be installed in Welford village. Noted.
101. **Finance:**
 - i. The monthly payments were approved. (Listed below)
Prop: Cllr Lindsay-Smith, Sec: Cllr Barker

Date of Meeting: 14th February 2022

Payments to be Approved not yet Paid

DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
01/02/2022	Mrs Sarah Smith	Parish Clerk Salary - Feb22	293.80	0.00	293.80
23/12/2021	Your Locale	Neighbourhood Plan - Inv 4	1,000.00	200.00	1,200.00
01/02/2022	Mrs Sarah Smith	Expenses - Microsoft 365 Renewal	112.80	22.56	135.36
06/01/2022	Npower (EON)	Street Light Electricity	40.49	2.02	42.51

Payments to be Approved - Paid via Direct Debit

DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
25/01/2022	BT Group PLC	Broadband & Telephone - Direct Debit	29.95	5.99	35.94

The bus shelter invoice from J Reedman was received a few days before the meeting after the agenda had gone out. Resolved at a previous meeting, this invoice will be paid and added to payments to be approved – paid on the next agenda in March. The amount £ 2,412.02 was approved for payment. Prop: Cllr Barker, Sec: Cllr Lindsay-Smith

- ii. Receive the accounts to 31st Jan 2022
 - a. Receipts
 - b. Expenditure
 - c. Bank Reconciliation
 - d. Statement of Reserves
 - e. Neighbourhood Plan Grants Expenditure
 - f. Spend v Budget
 - g. Copy of Payments to be Approved
 - h. HSBC Bank Statement – Community Account
 - i. HSBC Bank Statement – Reserve Money Manager Account

All Accounts approved. Prop: Cllr Barker, Sec: Cllr Lindsay-Smith.

102. Planning and Licensing Consultations:

- i. **WND/2021/0952 – 5, Braybrooke Rd, Great Oxendon, Northamptonshire, LE16 8LT**
Demolition of rear extension. Construction of single storey side and rear extension including garage and front bay window. Rendering of existing property and replacement windows.
Deadline for Comment – 22 February 2022

No objections were received. Prop: Cllr Barker, Sec: Cllr Lindsay-Smith
- ii. **Braybrooke Neighbourhood Plan** – Statutory Consultation Period: 6 Feb 22 to 20 March 22 – You are invited to read the Draft Plan and make comments prior to the document being finalised. The Draft Plan, with supporting documentation is available on the Braybrooke Parish Council website: www.braybrooke-pc.uk Noted.
- iii. **Consultation – West Northamptonshire Enhanced Partnership under the Bus Services Act**
West Northamptonshire Council is currently preparing an Enhanced Partnership Plan and Scheme under the Bus Services Act 2017. The purpose of the partnership is to provide the framework for implementation of improvements to local bus services as outlined in the Council's Bus Service Improvement Plan which was published in October 2021. The Plan has now progressed to the Stakeholder Consultation Stage. The closing date for this is **Friday 25 February 2022**. Noted.

Cllr Harris notified the Council that currently the X7 route between Leicester to Northampton, travelling through Great Oxendon has reduced due to absence from Covid.

103. Update from Councillors with regards to Areas of Responsibility

i. **Neighbourhood Plan** – Councillor Hogarth

Cllr Hogarth was absent from the meeting.

Cllr Steedman confirmed that the groups were meeting regularly alongside Your Locale for guidance on how to proceed and that the initial 10k grant had been spent and a further 3k was being sought.

Further update at the next meeting.

ii. **Highways** – Councillor Rumsey

Cllr Rumsey was absent from the meeting.

Cllr Steedman confirmed she was to meet Helen Howard, Community Liaison officer on Friday 18th February to highlight a list of concerns that included the A508 island and the blocked drain at bottom of Main Street/A508. Update due at next meeting.

Cllr Steedman also confirmed that the farmer had been contacted re overgrown hedge at the top of the village however no action had yet been taken. Cllr Steedman will follow up with phone call/polite letter.

iii. **Public Rights of Way** – Councillor Barker and Councillor Lindsay-Smith

A recent email received from a resident highlighted the state of the pathway leading from Braybrooke Road to the Brampton Valley Way. Cllr Barker walked the path to assess. He confirmed the path was in fact a bridleway and was not completely impassable. He noted that there had been wooden steps installed at one end of the path, so steps had been taken to improve the right of way. Clerk to reply to resident and put in touch with Street Doctor and the Brampton Valley Way volunteers.

iv. **Police & Community Safety** – Councillor Barker

Cllr Barker provided an update on the Police and Community Safety numbers.

In Dec 2021, in the former Daventry District, 512 incidents were reported vs 585 in Dec 2020. 1 incident was reported in Great Oxendon which was sexual assault on Harborough Road.

All crime figures are available to view on the Northants Police crime map which can be found online.

v. **Environment**

Nothing to report

vi. **Community engagement and communication** – Councillor Patel-Brown

Cllr Patel-Brown was absent from the meeting.

vii. **Lighting** - Councillor Patel-Brown

Cllr Patel-Brown was absent from the meeting.

viii. **Audit and Compliance** – rota basis

Nothing to report.

104. Urgent Matters for report only (Notified to the Chairman before the meeting)

Cllr Steedman notified the Council of a recent email from a resident concerning the drainage alongside the A508 whereby water collects across the carriageway causing a danger to cyclists. Cllr Steedman will raise with Highways the planned meeting alongside the other concerns.

105. Date and Time of Next Meeting – The next meeting will be held on **Monday 14th March 2022**, 7:30pm at the Village Hall, Great Oxendon.

For Note - Dates of Future Meetings

- Monday 14th March 2022
- Monday 11th April 2022
- Monday 9th May 2022
- Monday 13th June 2022
- Monday 11th July 2022
- Monday 8th August 2022
- Monday 12th Sept 2022
- Monday 10th Oct 2022
- Monday 14th Nov 2022
- Monday 12th Dec 2022
- Monday 9th Jan 2023
- Monday 13th Feb 2023
- Monday 13th Mar 2023
- Monday 17th Apr 2023

106. The meeting was closed at 9:16pm.



Mrs Sarah Smith, Parish Clerk
Great Oxendon Parish Council

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Date & Signature of Chairman

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18.02.22