

# Great Oxendon Parish Council

All Councillors are hereby summoned to attend the General meeting of Great Oxendon Parish Council to be held at the Village Hall, Main Street, Great Oxendon on Monday 14<sup>th</sup> February 2022 at 7.30pm

*Members of the public and press are invited to attend and to participate in the Open Forum*

## AGENDA

### GENERAL MEETING

Present.

86. To receive and approve apologies for absence.
87. To receive Declaration of Personal and Prejudicial Interests under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)
88. To receive and approve for signature the minutes of the meeting held on 10 Jan 2022
89. Matters arising from the Minutes of the Meetings held on 10 Jan 2022
  - i. **(75i) CIL Payments** – Ongoing. Clerk is still awaiting reply from correct department. Update will be provided to the Council once received.
  - ii. **(75ii) Councillor Vacancy**
90. Open Forum (Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting)
91. GDPR Policies – circulated prior to meeting for comment. Resolution to be re-adopted/adopted.
  - i. ICO Certificate
  - ii. Privacy Policy
  - iii. Data Breach
  - iv. Data Protection
  - v. Record Retention
  - vi. Copy of ICO factsheet
  - vii. New - Subject Access Request
  - viii. New - Acceptance of DPO
92. Renewal of Grass Mowing Contract 2022/23 – Resolution required for contract renewal for 1 or 3 years. See document circulated prior to meeting.
93. Repair/Replacement of Safety Barrier around Raised Land – Cllr Barker

- 94. A508 Island
- 95. Speed Sign Project – Requires a working group. Please see information circulated by Clerk prior to meeting.
- 96. Bank Account – Moving away from HSBC to a more secure account. See information circulated prior to meeting.
- 97. Social Media – Resurrection of Parish Council Facebook Page
- 98. Platinum Jubilee Celebrations
- 99. Bench Refurbishments
- 100. Electric Vehicle Charging
- 101. Finance:
  - i. Resolution to approve the monthly payments (listed below)

Date of Meeting: 14th February 2022

**Payments to be Approved not yet Paid**

DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
01/02/2022	Mrs Sarah Smith	Parish Clerk Salary - Feb22	293.80	0.00	293.80
23/12/2021	Your Locale	Neighbourhood Plan - Inv 4	1,000.00	200.00	1,200.00
01/02/2022	Mrs Sarah Smith	Expenses - Microsoft 365 Renewal	112.80	22.56	135.36
06/01/2022	Npower (EON)	Street Light Electricity	40.49	2.02	42.51

**Payments to be Approved - Paid via Direct Debit**

DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
25/01/2022	BT Group PLC	Broadband & Telephone - Direct Debit	29.95	5.99	35.94

- ii. Receive the accounts to 31<sup>st</sup> Jan 2022
    - a. Receipts
    - b. Expenditure
    - c. Bank Reconciliation
    - d. Statement of Reserves
    - e. Neighbourhood Plan Grants Expenditure
    - f. Spend v Budget
    - g. Copy of Payments to be Approved
    - h. HSBC Bank Statement – Community Account
    - i. HSBC Bank Statement – Reserve Money Manager Account
102. Planning and Licensing Consultations:
- i. **WND/2021/0952 – 5, Braybrooke Rd, Great Oxendon, Northamptonshire, LE16 8LT**  
Demolition of rear extension. Construction of single storey side and rear extension including garage and front bay window. Rendering of existing property and replacement windows.  
**Deadline for Comment – 22 February 2022**
  - ii. **Braybrooke Neighbourhood Plan** – Statutory Consultation Period: 6 Feb 22 to 20 March 22 – You are invited to read the Draft Plan and make comments prior to the document being finalised. The Draft Plan, with supporting documentation is available on the Braybrooke Parish Council website:

[www.braybrooke-pc.uk](http://www.braybrooke-pc.uk)

- iii. **Consultation – West Northamptonshire Enhanced Partnership under the Bus Services Act**  
West Northamptonshire Council is currently preparing an Enhanced Partnership Plan and Scheme under the Bus Services Act 2017. The purpose of the partnership is to provide the framework for implementation of improvements to local bus services as outlined in the Council's Bus Service Improvement Plan which was published in October 2021. The Plan has now progressed to the Stakeholder Consultation Stage. The closing date for this is **Friday 25 February 2022**.

103. To receive an update from Councillors with regards to areas of responsibility:

- i. Planning and Neighbourhood Plan – Councillor Hogarth
- ii. Highways – Councillor Rumsey
- iii. Public Rights of Way – Councillor Barker and Councillor Lindsay-Smith
- iv. Police & Community Safety – Councillor Barker
- v. Environment
- vi. Community engagement and communication – Councillor Patel-Brown
- vii. Lighting - Councillor Patel-Brown
- viii. Audit and Compliance – Rota

104. Urgent Matters for report only (Notified to the Chairman before the meeting)

105. Date and Time of Next Meeting – The next meeting will be held on Monday 14<sup>th</sup> March 2022, 7:30pm at the Village Hall, Great Oxendon.

**For Note - Dates of Future Meetings**

Monday 14th March 2022  
Monday 11th April 2022  
Monday 9th May 2022  
Monday 13th June 2022  
Monday 11th July 2022  
Monday 8th August 2022  
Monday 12th Sept 2022  
Monday 10th Oct 2022  
Monday 14th Nov 2022  
Monday 12th Dec 2022  
Monday 9th Jan 2023  
Monday 13th Feb 2023  
Monday 13th Mar 2023  
Monday 17th Apr 2023

106. Close of Meeting



Mrs Sarah Smith, Parish Clerk  
Great Oxendon Parish Council  
Email: [parishcouncil@greatoxendon.org](mailto:parishcouncil@greatoxendon.org)  
Web: <http://www.greatoxendon.org>  
06.02.22