

# Great Oxendon Parish Council

Village Hall, Main Street, Great Oxendon

Minutes of the Ordinary Meeting held on Monday 10<sup>th</sup> January 2022 at 7.30pm

**Present:** Cllr Steedman (Chair), Cllr Patel-Brown (Vice-Chair), Cllr Barker, Cllr Rumsey, Cllr Hogarth, Cllr Lindsay-Smith

**Also Present:** Two Members of the Public

**72. Apologies for Absence were received:** Cllr Parker, Cllr Harris, Cllr Irving-Swift

**73. Declaration of Personal and Prejudicial Interests** under the Councils Code of Conduct related to business on the agenda – None received.

**74. Minutes of the Ordinary Meeting held on 13 Dec 2021.** Approved. Prop: Cllr Barker, Sec: Cllr Hogarth

**75. Matters arising from the Minutes of the Meetings held on 13 Dec 2021 –**

- i. **(59i) CIL Payments** – Clerk has asked Cllr Irving-Swift for help on finding the correct department to confirm a CIL payment is on its way for the development on Braybrooke Road. Clerk will continue to chase for an answer. Noted.
- ii. **(65) Councillor Vacancies** – Cllr Steedman reminded Councillors of the vacancy that still exists. Flyers have been distributed around the village to advertise the positions. Noted.
- iii. **(68 vi) Email Distribution List** – The Clerk has discovered an email distribution list was already in existence and was managed by the previous Clerk. The Parish Council will continue to use this list and add/remove as necessary. Clerk to make sure all procedures regarding GDPR are followed. Anyone interested in receiving emails from the Parish Council should contact the Clerk at: [parishcouncil@greatoxendon.org](mailto:parishcouncil@greatoxendon.org). The Clerk will add to the village newsletter, next due out in February.

**76. Open Forum** – Two members of the public in attendance.

**77. Budget/Precept 2022/23**

The precept for Great Oxendon for the year 2022/23 would be £ 15,537.  
Unanimous. Prop: Cllr Barker, Sec: Cllr Rumsey.

Clerk to submit signed PR1 Submission form to West Northants Council before 18 January 2022

A short discussion surrounding the budget was had. Cllr Steedman will write to Cllr Irving-Swift to raise the issue of the potholes that were previously reported and deemed to not require attention. The pothole at the bottom of Main Street onto the A508 has recently increased in size and is now a major hazard to motorists.

**78. NCALC Asset Mapping Project** – Cllr Patel-Brown and Cllr Lindsay-Smith agreed to join the working group for the upcoming Northants CALC Asset Mapping Project (AMP) alongside the Clerk. Further information from NCALC due shortly.

**79. Grant Application** – The document was circulated to all Councillors prior to the meeting for consideration.

Cllr Steedman read the document aloud to the Council. The grant is to go towards the Churchyard Development Group/Northamptonshire Churchyard Conservation Scheme (run by the Wildlife Trust). The group have asked the Parish Council for a contribution towards general garden maintenance.

Councillors were concerned about setting a precedent as a grant has been given previously however the area in question is valuable to the village and is a popular spot for walking and picnicking in the summer. It was noted that the Group have gained a bronze award for their work previously and hope to gain a silver this year. Councillors agreed that the cost of maintaining grassy areas are expensive and the Council knows of this first-hand. Award of the Grant (£350) was approved. Prop: Cllr Lindsay-Smith, Sec: Cllr Patel-Brown.

Cllr Steedman raised the topic of the sale of some land owned by the Church near to Justin Park, an area called 'The Glebe'. Noted.

**80. Finance:**

- i. The monthly payments were approved. (Listed below)  
Prop: Cllr Barker, Sec: Cllr Lindsay-Smith

Date of Meeting: 10th January 2022

**Payments to be Approved not yet Paid**

DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
01/01/2022	Mrs Sarah Smith	Parish Clerk Salary - Jan22	293.80	0.00	293.80
01/01/2022	Mrs Sarah Smith	Parish Clerk - Expenses (Magnets)	8.32	1.67	9.99
05/12/2021	Great Oxendon Village Hall	NP - Village Hall Hire	30.00	0.00	30.00
01/12/2021	Leicestershire Gardens	Grass Mowing Oct & Nov21	460.00	0.00	460.00
03/12/2021	Eon Energy Solutions	Street Light Electricity - Oct-Nov21	51.15	2.56	53.71

**Payments to be Approved - Paid via Direct Debit**

DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
24/12/2021	BT Group PLC	Broadband & Telephone - Direct Debit	29.95	5.99	35.94

Invoices expected next month will include the bus shelters, if finished in time for the meeting. Cllr Steedman informed the council of the lovely comments received from villagers on the look of the refurbished shelters.

- ii. Receive the accounts to 31<sup>st</sup> Dec 2021
  - a. Receipts
  - b. Expenditure
  - c. Bank Reconciliation
  - d. Statement of Reserves
  - e. Neighbourhood Plan Grants Expenditure
  - f. Spend v Budget
  - g. Copy of Payments to be Approved
  - h. HSBC Bank Statement – Community Account
  - i. HSBC Bank Statement – Reserve Money Manager Account

All Accounts approved. Prop: Cllr Rumsey, Sec: Cllr Patel-Brown

A short discussion was had on the possibility of moving bank account to a new provider. Clerk will add this to the next agenda.

**81. Planning and Licensing Consultations:**

- i. **NWND/2021/0835** Construction of Dwelling (plot 3), Windmill Close, Braybrooke Road, Great Oxendon, Northamptonshire, LE16 8LU – **Deadline 13th January 2022**

The Council commented on the fact that the original plans for this plot had always been to build 3 houses however only 2 had been completed. The Council has no objection to this planning application.  
Prop: Cllr Barker, Sec: Cllr Lindsay-Smith.

- ii. **West Northamptonshire Council Draft Budget 2022/23 Consultation – Runs from Wed 22<sup>nd</sup> December 2021 to midnight Tuesday 1<sup>st</sup> February 2022**

Views of residents, the community and other stakeholders are sought on the Council draft budget. Please visit the West Northamptonshire Consultation Hub for further information. The survey can be found at: <https://westnorthants.citizenspace.com/cet/budget-2022-23/>

The Clerk will publish links to the consultation on the village website and share with residents through the email distribution list as well as publish on the village noticeboard.

- iii. **Police, Fire and Crime Commissioner – Budget Consultation – Deadline 16<sup>th</sup> January 2022**

Public views are sought on the council tax precept for policing and fire and rescue service 2022/23. The survey can be found here <https://www.northantspfcc.org.uk/public-budget-consultation-2022/>  
Views are also being sought on the Community Risk Management Plan (CRMP) 2022-2025. The survey can be found here <https://www.surveymonkey.co.uk/r/LPZLXZ6>

**82. Update from Councillors with regards to Areas of Responsibility**

- i. **Neighbourhood Plan** – Councillor Hogarth

Cllr Hogarth updated the Council on the progress of the Neighbourhood Plan.

The group has now separated into three sub-groups. The first is the 'Built Environment', the second 'Historical' and third 'Community and Sustainability' group. All have the common goal of populating the draft document using the recent survey results and analysis and engaging with consultants. It is hoped this work will be completed by March/April 2022 with the possibility of holding a referendum by the end of next year. The group is asking to have discussions with individual Councillors on their areas of responsibility and/or interests.

The initial grant obtained from Central Government has now been used. Further funding is to be sought. The Parish Council will continue to absorb the small amount of expenditure for adhoc spend such as flyers, village hall hire etc.

Cllr Barker asked a question surrounding the Open Day event and whether the results obtained from the maps and surveys could be shared. Cllr Hogarth agreed that something could be put together to share the findings either via the website and/or a flyer. A short discussion was had on the usefulness of sharing findings now in case any objections arose which would then help to shape the final plan.

- ii. **Highways**– Councillor Rumsey

It was noted that the potholes, originally reported via Street Doctor earlier in the year, had grown and become a potential major hazard. Cllr Rumsey will report these again.

It was noted that the fly-tipping in the lay-by alongside the A508 will be reported again after several more loads have now been dumped. The Clerk also has an on-going open incident log but has received no correspondence regarding this yet.

Cllr Steedman asked Cllr Rumsey about contacting the farmer that owns the hedge at the top of the village as it was overgrown and impairing pedestrian access over the path.

Cllr Hogarth shared an update on the speed camera. The existing camera had been delivered to the manufacturer and has been quoted £150 to inspect and re-calibrate the sign to read 30 mph so it can be re-installed within the village.

iii. **Public Rights of Way** – Councillor Barker and Councillor Lindsay-Smith

Cllr Steedman mentioned the right of way along the Brampton Valley Way and its need for some maintenance. A short discussion was had on possibly setting up a project to use CIL money to fund the restoration of various paths around the village.

iv. **Police & Community Safety** – Councillor Barker

Cllr Barker provided an update on the Police and Community Safety numbers.

In Nov 2021, in the former Daventry District, 559 incidents were reported vs 655 in Nov 2020. 1 incident was reported in Great Oxendon which was criminal damage on Harborough Road.

All crime figures are available to view on the Northants Police crime map which can be found online.

As expected, most incidents reported at this time of year are burglaries and thefts due to the darker evenings.

A theft reported last week on 'Oxendon Road' was confirmed to have occurred on Harborough Road.

v. **Environment**

Nothing to report

vi. **Community engagement and communication** – Councillor Patel-Brown

It was agreed that the newsletter required updating as the information is now out of date. This will be done in the next couple of months when a new photograph can be taken.

vii. **Lighting** - Councillor Patel-Brown

Nothing to report

viii. **Audit and Compliance** – rota basis

Nothing to report.

**83. Urgent Matters for report only** (Notified to the Chairman before the meeting)

Ideas for celebrating the Queens Platinum Jubilee were discussed. The Chair sought views from the Council which included the planting of a tree and the possibility of bringing forward the annual village fete/BBQ. This item will be added to the February agenda and the Clerk will share information received via email to all Councillors for discussion.

The Chair then opened the floor to the members of public present. Jubilee celebrations, the refurbishment of the benches and Electric Vehicle charging was mentioned all of which will be added to the February agenda for further discussion.

**84.** Date and Time of Next Meeting – The next meeting will be held on **Monday 14<sup>th</sup> February 2022**, 7:30pm at the Village Hall, Great Oxendon.

**For Note - Dates of Future Meetings**

- Monday 14th February 2022
- Monday 14th March 2022
- Monday 11th April 2022

**85.** The meeting was closed at 8:59pm.



Mrs Sarah Smith, Parish Clerk  
Great Oxendon Parish Council

Email: [parishcouncil@greatoxendon.org](mailto:parishcouncil@greatoxendon.org)  
Web: <http://www.greatoxendon.org>

Date & Signature of Chairman

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