

Great Oxendon Parish Council

All Councillors are hereby summoned to attend the General meeting of Great Oxendon Parish Council to be held at the Village Hall, Main Street, Great Oxendon on Monday 10th January 2022 at 7.30pm

Members of the public and press are invited to attend and to participate in the Open Forum

AGENDA

GENERAL MEETING

Present.

72. To receive and approve apologies for absence.
73. To receive Declaration of Personal and Prejudicial Interests under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)
74. To receive and approve for signature the minutes of the meeting held on 13 Dec 2021
75. Matters arising from the Minutes of the Meetings held on 13 Dec 2021
 - i. **(59i) CIL Payments – For Note:** Clerk has asked Cllr Irving-Swift for help on finding the correct department to confirm a CIL payment is on its way for the development on Braybrooke Road. Update at next meeting.
 - ii. **(65) Councillor Vacancies – Update**
 - iii. **(68 vi) Email Distribution List – For Note:** The Clerk has since discovered an email distribution list was already in existence and was managed by the previous Clerk. The Parish Council will continue to use this list and add/remove as necessary. Anyone interested in receiving emails from the Parish Council should contact the Clerk at: parishcouncil@greatoxendon.org
76. Open Forum (Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting)
77. **Budget/Precept 2022/23 –** Resolution required to agree precept for 2022/23. PR1 Submission form to be completed and signed by Chair and Clerk – deadline 18th January 2022.
78. **NCALC Asset Mapping Project –** To engage with the Northants CALC Asset Mapping Project (AMP) and to appoint an AMP Working Group comprising the Clerk and 2 Councillors.
79. Grant Application – Document circulated by Clerk prior to meeting

80. Finance:

- i. Resolution to approve the monthly payments (listed below)

Date of Meeting: 10th January 2022

Payments to be Approved not yet Paid

DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
01/01/2022	Mrs Sarah Smith	Parish Clerk Salary - Jan22	293.80	0.00	293.80
01/01/2022	Mrs Sarah Smith	Parish Clerk - Expenses (Magnets)	8.32	1.67	9.99
05/12/2021	Great Oxendon Village Hall	NP - Village Hall Hire	30.00	0.00	30.00
01/12/2021	Leicestershire Gardens	Grass Mowing Oct & Nov21	460.00	0.00	460.00
03/12/2021	Eon Energy Solutions	Street Light Electricity - Oct-Nov21	51.15	2.56	53.71

Payments to be Approved - Paid via Direct Debit

DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
24/12/2021	BT Group PLC	Broadband & Telephone - Direct Debit	29.95	5.99	35.94

- ii. Receive the accounts to 31st Dec 2021
- a. Receipts
 - b. Expenditure
 - c. Bank Reconciliation
 - d. Statement of Reserves
 - e. Neighbourhood Plan Grants Expenditure
 - f. Spend v Budget
 - g. Copy of Payments to be Approved
 - h. HSBC Bank Statement – Community Account
 - i. HSBC Bank Statement – Reserve Money Manager Account

81. Planning and Licensing Consultations:

- i. **WND/2021/0835** Construction of Dwelling (plot 3), Windmill Close, Braybrooke Road, Great Oxendon, Northamptonshire, LE16 8LU – **Deadline 13th January 2022**
- ii. **West Northamptonshire Council Draft Budget 2022/23 Consultation – Runs from Wed 22nd December 2021 to midnight Tuesday 1st February 2022**
Views of residents, the community and other stakeholders are sought on the Council draft budget. Please visit the West Northamptonshire Consultation Hub for further information.
- iii. **Police, Fire and Crime Commissioner – Budget Consultation – Deadline 16th January 2022** Public views are sought on the council tax precept for policing and fire and rescue service 2022/23. The survey can be found here <https://www.northantspfcc.org.uk/public-budget-consultation-2022/>
Views are also being sought on the Community Risk Management Plan (CRMP) 2022-2025. The survey can be found here <https://www.surveymonkey.co.uk/r/LPZLXZ6>

82. To receive an update from Councillors with regards to areas of responsibility:

- i. Planning and Neighbourhood Plan – Councillor Hogarth
- ii. Highways – Councillor Rumsey
- iii. Public Rights of Way – Councillor Barker and Councillor Lindsay-Smith
- iv. Police & Community Safety – Councillor Barker
- v. Environment
- vi. Community engagement and communication – Councillor Patel-Brown
- vii. Lighting - Councillor Patel-Brown
- viii. Audit and Compliance – Rota

83. Urgent Matters for report only (Notified to the Chairman before the meeting)

84. Date and Time of Next Meeting – The next meeting will be held on Monday 14th February 2022, 7:30pm at the Village Hall, Great Oxendon.

For Note - Dates of Future Meetings

Monday 14th February 2022

Monday 14th March 2022

Monday 11th April 2022

85. Close of Meeting



Mrs Sarah Smith, Parish Clerk
Great Oxendon Parish Council
Email: parishcouncil@greatoxendon.org
Web: <http://www.greatoxendon.org>

04.01.22