

Great Oxendon Parish Council

All Councillors are hereby summoned to attend the General meeting of Great Oxendon Parish Council to be held at the Village Hall, Main Street, Great Oxendon on Monday 13th December 2021 at 7.30pm

Members of the public and press are invited to attend and to participate in the Open Forum

AGENDA

GENERAL MEETING

Present.

56. To receive and approve apologies for absence.
57. To receive Declaration of Personal and Prejudicial Interests under the Council's Code of Conduct related to business on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)
58. To receive and approve for signature the minutes of the meeting held on 8 Nov 2021
59. Matters arising from the Minutes of the Meetings held on 8 Nov 2021
 - i. **(49) CIL Payments – For Note:** Clerk has emailed WNC and has yet had no response on money that is expected to be received from the development on Braybrooke Road. Clerk will chase.
 - ii. **(52) Planning – For Note:** WNC Strategic Plan – Clerk has sent a letter of objection to West Northants Council on behalf of the Parish Council. Deadline for comment has been moved to **24 December 2021**.
 - iii. **(53) Lighting – For Note:** The Clerk obtained quotes for the electricity rates after receiving a letter from Eon last month and has confirmed that the Parish Council are currently on the cheapest rates on the market despite the price increases.
60. Open Forum (Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the Chairman of the meeting)
61. Grants Policy – re-adoption of current document. Circulated prior to meeting.
62. Freedom of Information Policy – re-adoption of current document, Circulated prior to meeting.
63. Complaints Procedure – re-adoption of current document, Circulated prior to meeting.

64. Budget/Precept 2022/23 Update

- i. Norse Bin Query – Clerk confirmed with Norse that 4 bins are emptied on Braybrooke Road and Council pays for 2. The latest invoice received stated 2 bins on Clipston Road which is incorrect and the wording will be changed on the next invoice.
- ii. Additional line has been added for S137 spend

65. Councillor Vacancies

66. Finance:

- i. Resolution to approve the monthly payments (listed below)

Note: Previously queried Invoice from Norse for annual emptying of 2 Bins – Clerk confirmed 4 bins are emptied on Braybrooke Road but Council pays for 2 as per previous agreement. Invoice description was wrong and read Clipston Lane.

Date of Meeting: 13 Dec 2021

Payments to be Approved not yet Paid

DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
30/11/2021	Mrs Sarah Smith	Parish Clerk Salary - Dec21 & Expenses	312.69	0.00	312.69
27/10/2021	West Northants Norse Ltd	Annual Charge x2 Bins - Query Resolved from Oct Meet	577.60	115.52	693.12
27/10/2021	Your Locale	Neighbourhood Plan - Inv YL/GOPC/003	1,500.00	300.00	1,800.00

Payments to be Approved - Paid via Direct Debit

DATE	PAID TO	DESCRIPTION	NET	VAT	TOTAL
24/11/2021	BT Group PLC	Broadband & Telephone - Direct Debit	29.95	5.99	35.94

- ii. Receive the accounts to 30th Nov 2021
 - a. Receipts
 - b. Expenditure
 - c. Bank Reconciliation
 - d. Statement of Reserves
 - e. Neighbourhood Plan Grants Expenditure
 - f. Spend v Budget
 - g. Copy of Payments to be Approved
 - h. HSBC Bank Statement – Community Account
 - i. HSBC Bank Statement – Reserve Money Manager Account

67. Planning and Licensing Consultations:

- i. **For Note: Deadline Passed 6 December 2021** – WND/2021/0753 Woodland, Land Off Oxendon Road, Clipston, Northamptonshire, LE16 9RQ. Clerk sent a comment on behalf of the Parish Council.

- ii. **For Note: Consultation:** Admission Arrangements for West Northamptonshire School for the 2023-2024 academic year – Deadline extended to 31 December 2021.
- iii. **For Note: Consultation:** A re-consultation on the Draft Planning Obligations Supplementary Planning Document (SPD) opens between 5 Nov and 17th December 2021
- iv. **For Note: Consultation:** Cottesbrooke Conservation Area Appraisal and Management Plan – WNC review of conservation areas in Daventry Area. Deadline for views and comments Monday 17th January 2021.
- v. **For Note:** Clipston Neighbourhood Plan: Majority vote in favour at referendum held on 2 December 2021. West Northamptonshire Council formally made the plan on 3 December 2021 in accordance with the decision of its Cabinet on 12 October 2021.

68. To receive an update from Councillors with regards to areas of responsibility:

- i. Planning and Neighbourhood Plan – Councillor Hogarth
- ii. Highways – Councillor Rumsey
- iii. Public Rights of Way – Councillor Barker and Councillor Lindsay-Smith
- iv. Police & Community Safety – Councillor Barker
- v. Environment
- vi. Community engagement and communication – Councillor Patel-Brown
- vii. Lighting - Councillor Patel-Brown
- viii. Audit and Compliance – Rota

69. Urgent Matters for report only (Notified to the Chairman before the meeting)

70. Date and Time of Next Meeting – The next meeting will be held on Monday 10th January 2021, 7:30pm at the Village Hall, Great Oxendon.

For Note - Dates of Future Meetings

Monday 10th January 2022

Monday 14th February 2022

Monday 14th March 2022

Monday 11th April 2022

71. Close of Meeting



Mrs Sarah Smith, Parish Clerk
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05.12.2021