

Great Oxendon Parish Council

Councillors are hereby summoned to attend the Parish Council meeting to be held on
Wednesday 23 June 2021 at 7.30pm

in the Village Hall, Arthingworth.

The press and public are also invited to attend.

AGENDA

1. **Welcome**
2. **Apologies for absence and acceptance of apologies for absence**
 - 2.1 Consider any received apologies.
3. **Declarations of Interest**
 - 3.1 Receive any Members' declarations of interests on agenda items only.
4. **Minutes of the previous meeting**
 - 4.1 Agree and sign the [Minutes of the Parish Council meeting held on 10th May 2021](#)
 - 4.2 Matters arising from the minutes.
5. **Approval of Payments/ Transactions for April and May 2021**

6 June 2021 (2021 - 2022)

Great Oxendon Parish Council PAYMENTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1 ICO	01/04/2021		HSBC Community Acc		LGA 1972 s111	Information Commissioner's	E	35.00	0.00	35.00
2 Staff salaries	09/04/2021		HSBC Community Acc	799	LGA 1972 s111	Rhiannon Stafford	E	221.87	0.00	221.87
3 Telephone and Broadband	26/04/2021		HSBC Community Acc	DD	LGA 1972 s111	BT	S	29.95	5.99	35.94
4 Loan repayment	07/05/2021		HSBC Community Acc	DD	LGA 1972 s111	PWLB Lending Facility	E	914.78	0.00	914.78
5 Street Light Maintenance	11/05/2021		HSBC Community Acc	800	PCA 1957 s3	EON	S	37.37	7.47	44.84
6 NCALC	12/05/2021		HSBC Community Acc		LGA 1972 s111	Northants CALC	E	529.44	0.00	529.44
7 Footpath clearing	12/05/2021		HSBC Community Acc		LG(M)A 1953 s4	Matt King	Z	40.00	0.00	40.00
8 Staff salaries	12/05/2021		HSBC Community Acc		LGA 1972 s111	Rhiannon Stafford	E	221.87	0.00	221.87
9 Telephone and Broadband	25/05/2021		HSBC Community Acc	DD	LGA 1972 s111	BT	S	29.95	5.99	35.94
10 Staff salaries	28/05/2021		HSBC Community Acc	BP	LGA 1972 s111	Rhiannon Stafford	E	212.27	0.00	212.27
Total								2,272.50	19.45	2,291.95

6. **Financial Accounts 2020 2021 and AGAR**
 - 6.1 Review the Internal Audit Report and necessary actions
 - 6.2 Complete the Annual Governance Statement for 2020/21 (section 1)
 - 6.3 Review the Financial Accounts for 2020/21 (section 2)
 - 6.2 Notice of Public Rights 2020/21
7. **Council Policy Document Requirements and the Annual Review of existing policy documents**
 - 7.1 Clerk to show the policy requirements of the Parish Council and outline the plan to develop/update policies as required.
 - 7.2 Councillors to approve or provide feedback on the updated Code Of Conduct, Banking Arrangements and Asset register
8. **To receive a report on the damaged Lamp Post on Clipston Road and approve its repair.**

9. To receive an update from Councillors with regards to their areas of responsibility:

- Planning and Neighbourhood Plan – Councillor Hogarth
- Highways: Roads, Footpaths & Trees - Councillor Carolyn Jones
- Public Rights of Way – Councillor Barker and Councillor Lindsay-Smith
- Police & Community Safety – Councillor Barker
- Environment - Councillor Rumsey
- Community engagement and communication – Councillor Debbie Jones
- Lighting - Councillor Patel Brown
- Audit and Compliance – Councillor Debbie Jones

10. Question Time

9.1 Receive any representations or questions on the business carried out during the meeting.

Up to five minutes is allowed per resident to address the Parish Council via the Chairman

11. Urgent matters for report only

(Notified to the Chairman before the meeting)



Rhiannon Stafford
Clerk to the Council
9 June 2021

30 Main Street
Great Oxendon
Leicestershire

07545 326 410

Email: parishcouncil@greatoxendon.org